

## The University of Maine DigitalCommons@UMaine

---

Maine Town Documents

Maine Government Documents

---

2013

# Town of Kennebunk Maine Annual Town Report 2013

Kennebunk, Me.

Follow this and additional works at: <https://digitalcommons.library.umaine.edu/towndocs>

---

### Repository Citation

Kennebunk, Me., "Town of Kennebunk Maine Annual Town Report 2013" (2013). *Maine Town Documents*. 7627.  
<https://digitalcommons.library.umaine.edu/towndocs/7627>

This Report is brought to you for free and open access by DigitalCommons@UMaine. It has been accepted for inclusion in Maine Town Documents by an authorized administrator of DigitalCommons@UMaine. For more information, please contact [um.library.technical.services@maine.edu](mailto:um.library.technical.services@maine.edu).

# 2013

## KENNEBUNK ANNUAL TOWN REPORT



**Cover photograph:**

***“Libby’s Cove – Off Great Hill Road”***

**Photo courtesy of Joel Downs**

**Back page silhouette:**

***“Honoring our Country and State”***

**Photo courtesy of Kathy Nolette**

# **TOWN OF KENNEBUNK**

**YORK COUNTY**

**193<sup>rd</sup> ANNUAL REPORT  
JANUARY 1, 2013  
TO DECEMBER 31, 2013**

**Printed on Recycled Paper**



# DEDICATION

To the Residents of Kennebunk:

Dedication of the Annual Town Report has historically been devoted in memoriam of those who served our Town in either an elected position or on a volunteer basis. As we all know, it is critical to a municipality's success to have residents willing to run for elected positions as well as to volunteer for one of our many Boards and Committees. This report is dedicated to you.

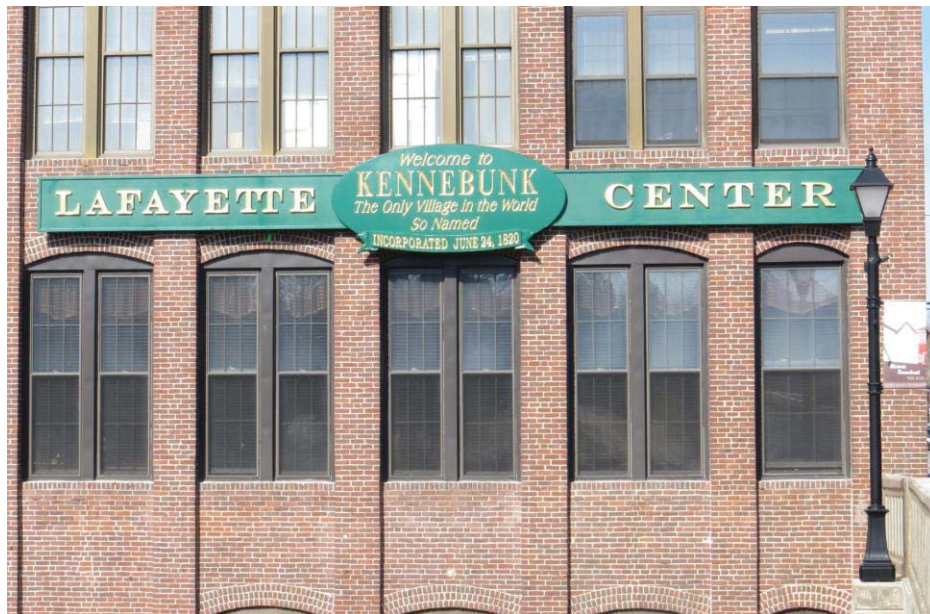
What would those Boards and Committees accomplish if it weren't for the supporters who vote, attend meetings to express themselves, and have a say in the direction of the community? What would be the purpose of Boards and Committees if there were no people to serve? If you asked the many candidates and volunteers who served our town throughout the years why they choose to sacrifice their free time and give enormous amounts of effort into serving, a majority would answer with the following: I do it to make a difference for the residents of Kennebunk. In itself, it seems like an admirable and reasonable statement but it really does represent more than words themselves. Without residents attending meetings and functions, voting in our elections, and showing up to support or ask questions, there would be no need for elected officials and volunteers.

When you vote, you inspire people to volunteer and run for office...when you attend meetings, you share with our town officials your thoughts and beliefs...when you pass a volunteer group planting flowers on town property and acknowledge them with a thanks or a smile, you make a difference. This is a partnership where one is no more important than the other and where the existence of one is merely mirrored by the other. For your quiet or at times not so quite participation, our elected officials, staff and many volunteers would simply like to say...

**Thank You.**

## TABLE OF CONTENTS

Town Officials .....	5
Selectmen’s Report .....	15
Town Clerk’s Report .....	17
Town Manager’s Report .....	18
Stay Connected ~ Via the Town’s Website! .....	19
Auditor’s Report .....	20
Budget Board’s Report .....	48
Proposed 2014-15 Budget.....	49
Warrant .....	55
Committee Meeting Schedule.....	61
Telephone Numbers.....	62



*The New “Welcome to Kennebunk” Sign*  
Photo courtesy of Michael Claus



**TOWN OFFICIALS  
JANUARY - DECEMBER 2013**

**ELECTED OFFICIALS**

**SELECTMEN - 3 year term**

	<b>ELECTION DATE</b>
Albert J. Searles, Chairman	June 2012-2015
David H. Spofford	June 2012-2015
John H. Kotsonis	June 2012-2015
Kevin P. Donovan	June 2013-2016
Richard A. Morin	June 2013-2016
Deborah A. Beal	June 2011-2014
William A. Ward, Jr.	June 2011-2014

**TOWN CLERK - 3 year term**

Joanna M. Moran	June 2011-2014
-----------------	----------------

**DIRECTORS (representing Kennebunk) - 3 year term  
MAINE REGIONAL SCHOOL UNIT #21**

Arthur R. LeBlanc, III	June 2011-2014
Kevin Knight	June 2011-2014
Timothy B. Hussey	June 2012-2015
Brad R. Huot	June 2012-2015
Frank M. Drigotas, III	June 2013-2016
Matthew R. Fadiman	June 2013-2016

**TRUSTEE (representing Kennebunk) - 3 year term  
KENNEBUNK, KENNEBUNKPORT AND WELLS WATER DISTRICT**

Robert A. Emmons, Trustee	June 2011-2014
---------------------------	----------------

**TRUSTEES-KENNEBUNK LIGHT & POWER DISTRICT- 5 year term**

David W. Cluff, Vice President	June 2009-2014
Craig H. MacDonald, President	June 2010-2015
Michael Jordan, Clerk	June 2011-2016
Wayne E. Berry	June 2012-2017
Jonathan Kilbourn	June 2013-2018

**TRUSTEES - KENNEBUNK SEWER DISTRICT - 3 year term**

John E. Price, III, Chairman	June 2011-2014
Mark K. Allenwood, Vice Chair	June 2012-2015
James A. Oppert	June 2012-2015
Wayne Brockway, Treasurer	June 2013-2016
Nicholas C. Branchina, Clerk	June 2013-2016



## **STATE SENATOR (District 4)**

David Dutremble

Home Address:

536 Elm Street  
Biddeford, ME 04005

Capitol Address:

Senate Chamber  
3 State House Station  
Augusta, ME 04333-0003  
Phone: 287-1515 (voice)  
287-1583 (TTY)  
287-1585 (fax)

Toll-Free Message Center: 1-800-423-6900

Website: <http://mainesenate.org/meet-your-senators/senator-dutremble>

## **REPRESENTATIVE TO THE STATE LEGISLATURE (District 140)**

Wayne R. Parry

Home Address:

851 Alfred Road  
Arundel, ME 04046  
Phone: 286-9145

Capitol Address:

House of Representatives  
2 State House Station  
Augusta, ME 04333-0002  
Phone: 287-1440 (voice)  
287-4469 (TTY)

E-mail: [wayneparry@roadrunner.com](mailto:wayneparry@roadrunner.com)

Personal Website: [www.wayneparry.com](http://www.wayneparry.com)

Toll-Free Message Center: 1-800-423-2900

Legislative Website: [www.maine.gov/legis/house\\_gop/members/parry.htm](http://www.maine.gov/legis/house_gop/members/parry.htm)

E-mail: [RepWayne.Parry@legislature.maine.gov](mailto:RepWayne.Parry@legislature.maine.gov)

## **REPRESENTATIVE TO THE STATE LEGISLATURE (District 141)**

Paul E. Bennett

Mailing Address:

6 Woodside Drive  
Kennebunk, ME 04043  
Phone: 985-6269(h)  
E-mail: [bennettco2000@hotmail.com](mailto:bennettco2000@hotmail.com)

Capitol Address:

House of Representatives  
2 State House Station  
Augusta, ME 04333-0002  
Phone: 287-1440 (voice)  
287-4469 (TTY)

Toll-Free Message Center: 1-800-423-2900

Legislative Website: [www.maine.gov/legis/house\\_gop/members/bennett.htm](http://www.maine.gov/legis/house_gop/members/bennett.htm)

E-mail: [RepPaul.Bennett@legislature.maine.gov](mailto:RepPaul.Bennett@legislature.maine.gov)

## **APPOINTED OFFICIALS**

### **TOWN MANAGER, TAX COLLECTOR – Barry A. Tibbetts**

Mathew Eddy, Economic Development Director

Kathleen A. Nolette, Administrative Assistant

### **SUPERINTENDENT – RSU #21**

Andrew R. Dolloff

### **KENNEBUNK FREE LIBRARY**

Jill E. LeMay, Director

Officers: Alan Shepard, President

Debbie Redding-Sampson, Vice-President

Mark Sternman, Treasurer

Risa Oganessoff Heersche, Secretary

### **TOWN CLERK – Joanna M. Moran, CCM (elected)**

Merton T. Brown, Jr., Deputy Town Clerk (appointed)

### **FINANCE DIVISION**

Joel E. Downs, Finance Director, Treasurer, Deputy Tax Collector, General Assistance Administrator

#### *Finance/Tax Collector's Office/General Assistance*

Kris M. Fogg, Office Manager, General Assistance Administrator

Deborah A. Johnson, Deputy Tax Collector

Karleen A. Fortin, Deputy Tax Collector

Karen Winton, Deputy Tax Collector/General Assistance Administrator (Feb. – )

Jeanne L. Brooks, Payroll Clerk/Department of Public Services Secretary

#### *Tax Assessor's Office*

Daniel J. Robinson, Tax Assessor

Megan B. Verlander, Assistant Tax Assessor

Carol A. Doucette, Secretary

#### *Information Services*

Richard P. Boucher, Director of Information Services

### **COMMUNITY DEVELOPMENT DIVISION**

Christopher J. Osterrieder, P.E., Town Engineer & Director

#### *Community Development, Planning, Engineering, Code Enforcement, Electrical, Plumbing*

Judith Bernstein, Town Planner

Paul A. Demers, Code Enforcement Officer/Plumbing Inspector

Brian K. Dobson, Assistant Code Enforcement Officer/Alternate Plumbing Inspector

Beverly B. Staples, Secretary

Caroline F. Segalla, Community Development Coordinator (part-time)

Linda Johnson, Community Development Events Coordinator (part-time)

James H. Nichols, Chief Electrical Inspector (part-time)

William J. Clark, Alternate Electrical Inspector (part-time)

Marc D. Lamontagne, Alternate Electrical Inspector (part-time)

## **PUBLIC SERVICES DIVISION**

Michael W. Claus, Director (Jan. – Sept.)

MaryAnn Conroy, Director (Oct. – )

### *Public Works/Parks Department*

Scott A. Wentworth, Operations Manager

Todd M. Toussaint, Working Foreman

Thomas L. Bragg, Mechanic

Timothy C. Searles, Equipment Operator

Kevin J. Renk, Equipment Operator

Robert A. Stone, Equipment Operator

Stephen D. Nason, Equipment Operator

Craig E. Curtis, Equipment Operator

Matthew W. Cluff, Truck Driver

Matthew A. Philbrick, Truck Driver

David B. Dewitt, Maintenance/Truck Driver

### *Recreation Department*

Brian L. Costello, Director

Tammy L. Legere, Assistant Director

Seth R. Oakes, Program Supervisor

Matthew B. Duplisea, Programmer/Teen Center Supervisor

Whitney A. Grover, Secretary (Feb. – )

## **FIRE DIVISION**

### *Command Staff*

Stephen W. Nichols, Sr., Chief/Town Fire Warden

Andrew B. Palmeri, Sr., EMS Director

### *Fire/Rescue Personnel*

Dana R. Ingham, District Chief (West Kennebunk Fire Company)

William VanDeinse, District Chief (Central Station)

Jay C. Everett, District Chief (Washington Hose Company)

Jay D. Byron, Lieutenant

Barry Vye Jones, Lieutenant

Karen M. Wheeler, Administrative Asst. /EMS Transfer Coordinator

Lynne A. Bridges, Administrative Clerk (part-time)

### *Civil Emergency Preparedness*

Stephen W. Nichols, Sr., Director

Richard G. Bohaker, Deputy

### *Health Officer*

Paul A. Demers

Andrew B. Palmeri, Sr., Assistant

## **POLICE DIVISION**

### *Command Staff*

Robert F. MacKenzie, Chief

Anthony J. Bean Burpee, Lieutenant

Daniel Jones, Lieutenant

*Supervisors*

Andrew J. Belisle, Sergeant  
Anthony J. Clukey, Sergeant  
Eric A. O'Brien, Sergeant  
Darrell P. Eaton, Sergeant

*Patrol Officers*

David W. Jamieson, Detective  
Mark C. Carney, School Resource Officer  
Juliet M. Gilman  
Christopher M. Russell  
Michael E. Tucci  
Audra L. Presby  
Brittany E. Morin  
Matthew A. Harrington  
Jason M. McClure  
Troy A. Hetzer  
Thomas G. Arnold (April – )  
Stephen M. Borst (May – )

*Police Personnel*

Joan L. Fox, Administrative Assistant/Court Officer  
Dennis R. Vincent, Admin. Customer Service Clerk  
Lori J. Boothby, Admin. Customer Service Clerk (part-time)  
Rebecca S. Parker, Animal Control Officer (part-time)  
Christopher M. Russell, Constable  
Michael E. Tucci, Constable  
Daniel Jones, Constable  
Raymond S. Billings, Harbormaster

**SHELLFISH WARDEN** – Russell W. Brown

**TREE WARDEN** – Wayne C. Cutting

**TOWN HISTORIAN** – Stephen Spofford

**SEALER OF WEIGHTS AND MEASURES** – Kevin C. Bachi

**BOARDS, COMMITTEES AND COMMISSIONS**

**AFFORDABLE HOUSING COMMITTEE**

Jennifer Gordon, Chair  
Brian T. Hutchins  
Wayne E. Berry  
Pauline Bremser  
Richard A. Morin, Selectman Liaison

**BOARD OF ASSESSMENT REVIEW**

Richard B. Smith, Chair  
Caroline Parker  
Melvin Uchenick

**BUDGET BOARD**

Peter Marshall, Chair  
Larry Dwight  
Ted Axelsen, Jr.  
John Costin  
Donald C. Burnham  
Chris Cluff (Sept. – )  
Susan Davis (Jan. – June)  
William A. Ward, Jr., Selectman Liaison

**CABLE TV & VIDEO COMMITTEE**

Richard Boucher, Chair (Town Representative)  
L. Blake Baldwin (Business Representative)  
Julie Albert (Resident Representative)  
Beth Keezer (RSU #21 Representative)  
William A. Ward, Jr., Selectman Liaison

**COMMUNITY DEVELOPMENT BLOCK GRANT FAÇADE ADVISORY COMMITTEE**

Angus Macaulay (Economic Development Committee Representative)  
Robert B. Metcalf (Planning Board Representative)  
Frances B. Smith (Historic Preservation Commission Representative)  
Sal Gebbia (Downtown Committee Representative)  
Terrance M. Vaughan (West Kennebunk Village Committee Representative)  
Teri Collard (Resident Representative)  
Caroline F. Segalla, Community Development Coordinator, Ex-Officio

**COMMUNITY GARDEN COMMITTEE**

Leslie Lindgren, Chair  
Sarah Downs  
Mary Elizabeth Baker  
Leo Hallen  
Sue T. Klein  
Joseph “Gus” Favreau  
Theresa Cardinelli  
Sandra Tillman (Jan. – )  
Barbara Rummler (Feb. – )  
Harry Ruth (July – )  
Steven Doughty (July – )  
Dominic Cacciola (July – )  
Richard J. Mere (Jan. – June)  
Ernie Russo (Jan. – June)  
David H. Spofford, Selectman Liaison

**CONSERVATION & OPEN SPACE PLANNING COMMISSION**

Jennifer Shack, Chair  
Alex Mendelsohn  
Linda Lyman  
Nicholas C. Branchina  
Ellen R. Wolf  
David C. Smith, Associate Member (non-voting)  
John S. White (Jan. – June)  
Tammy Cloutier (April – Sept.)  
Deborah A. Beal, Selectman Liaison

**DOG ADVISORY COMMITTEE**

Sharon Bates, Chair  
Cathy Connors  
Ellen Fagan  
Robin Levangie  
Susan Hennessey  
Susan Stewart  
Ann Legg  
Polly Hoffman  
Kathryn Leathers (April – )  
Lisa Kendrick (Oct. – )  
Donna Costello (Jan. – June)  
Gabriela Rodriguez Quinn (Jan. – June)  
Linda Lyman (Jan. – Sept.)  
Sgt. Andrew J. Belisle (Police Department Representative), Ex-Officio  
Rebecca S. Parker (Animal Control Officer), Ex-Officio  
John H. Kotsonis, Selectman Liaison

**DOWNTOWN COMMITTEE**

Linda Johnson, Chair  
Ahmed Ciangiulli  
Sylvia Cavanaugh  
David Cluff  
Haven W. Andrews, Jr.  
Tucker Smith, Alt.  
Sal Gebbia (Jan. – June)  
Sarah Auer (Jan. – June)  
Robert Walsh, Alt. (Jan – June)  
Albert J. Searles, Selectman Liaison

**ECONOMIC DEVELOPMENT COMMITTEE**

L. Blake Baldwin, Chair  
Robert Georgitis  
Gary A. Dugas  
J. Steve Hrehovcik  
Angus Macaulay  
Chris MacClinchy  
Virginia Brooks Griffith  
John Daamen  
William Macdonald  
Heather Harris  
Norm Labbe (Kennebunk, Kennebunkport & Wells Water District Representative), Ex-Officio  
Sharon Staz (Kennebunk Light & Power District Representative), Ex-Officio  
Michael Bolduc (Kennebunk Sewer District Representative), Ex-Officio  
Mathew Eddy, Economic Development Director, Ex-Officio  
Caroline F. Segalla, Community Development Coordinator, Ex-Officio  
Kevin P. Donovan, Selectman Liaison

**ENERGY EFFICIENCY ADVISORY COMMITTEE**

Dennis Andersen, Chair  
Jennifer Niese  
Sue Speers

Robert Wuerthner  
David C. Reece  
Janice Hanson (Mar. – )  
Daniel Lord (Mar. – )  
David Sluyter (May – )  
S. “Sassy” Smallman (Jan. – April)  
Sharon Staz, Kennebunk Light & Power District Representative  
Deborah A. Beal, Selectman Liaison

#### **FAIR HEARING AUTHORITY**

Estelle W. Wellman  
Lawrence C. Brackley  
Brenda S. Robinson

#### **FESTIVAL COMMITTEE**

Jean Macaulay, Chair  
Susan Plass  
Nancy L. Galloway  
John “Jack” Bates  
Brenda S. Robinson  
Thomas Cahoon  
Willis Merrill  
Mark Nedeau (Jan. – )  
Arlene Salvati (April – )  
Shannon Thomas (Jan. – Sept.)  
Linda Johnson (Downtown Comm. Representative), Ex-Officio  
Brian L. Costello (Recreation Dept. Representative), Ex-Officio  
Jill LeMay (Library Representative), Ex-Officio  
Albert J. Searles, Selectman Liaison

#### **HISTORIC PRESERVATION COMMISSION**

Frances B. Smith, Chair  
Maureen P. Raiter  
Stephen F. Larrabee  
Maureen Adams Weaver  
Eliza Chappell  
Terry Philbrick, Alt.  
Patrick Orr, Alt.  
Deborah A. Beal, Selectman Liaison

#### **HUMAN RESOURCE ADVISORY COMMITTEE**

MaryLou Kadlik (Jan. – June)

#### **KENNEBUNK DEVELOPMENT CORPORATION**

Robert Georgitis, Chair (Economic Development Comm. Representative)  
David Moravick (Finance Representative)  
Durward Parkinson (Professional Services Representative)  
Thomas D. Wellman (Business Representative)  
Kristy Abraham (Business Representative)  
John Sharood (Resident Representative)  
David H. Spofford (Board of Selectmen Representative)  
Richard A. Morin (Board of Selectmen Representative)  
Mathew Eddy, Economic Development Director, Ex-Officio  
Barry A. Tibbetts, Town Manager, Ex-Officio

**KENNEBUNK RIVER COMMITTEE (Representing Kennebunk)**

Richard M. Roberts, Jr., Alt., Chair  
Peter Hatch  
Peter W. Donovan  
Jack Jensen  
David H. Spofford, Selectman Liaison

**LOWER VILLAGE COMMITTEE**

Jeffrey A. Bonney, Chair  
Bonnie Clement  
Peter A. Hanson  
Louis F. Costa  
Wendy Ross  
Juliette Coldreck, Alt. (July – )  
Christy Reid, Alt. (Jan. – June)  
Richard A. Morin, Selectman Liaison

**PLANNING BOARD**

Chris MacClinchy, Chair  
Robert B. Metcalf  
Richard B. Smith  
David C. Smith  
Jonathan Whitehouse  
Matthew Randall, Alt.  
Fred Castle, Jr., Alt. (Oct. – )  
William A. Ward, Jr., Selectman Liaison

**RECREATION COMMITTEE**

Greg D. Searle, Chair  
Jonathan Whitehouse  
JoAnn Lapoint  
Lisa Mills  
Jean Taylor-Kiley  
Tyler J. Stewart, Alt.  
Eddie St. John, Alt. (July – )  
Eric Aiken, Youth Representative (Oct. – )  
Cynthia J. Furber, Alt. (Jan. – June)  
Olivia Hussey, Youth Representative (Jan. – June)  
David H. Spofford, Selectman Liaison

**RSU 21 COST-SHARING REVIEW COMMITTEE**

Jeffrey Cole (At-large Member)  
Richard B. Smith (At-large Member)  
Kevin Knight (RSU 21/Kennebunk Representative)

**RSU 21 HIGH SCHOOL BUILDING COMMITTEE**

Douglas Stockbridge

**SHELLFISH COMMITTEE**

Richard J. Mere, Chair  
Philip K. Parker, Jr.  
John S. White  
Jonathan LeBarge  
Willis Merrill



**SITE PLAN REVIEW BOARD**

Gary A. Dugas, Chair  
Jeanne C. Dunn  
Philip K. Parker, Jr.  
Brenda S. Robinson  
Matthew W. Fagginger-Auer, Alt.  
Kristi Kennedy, Alt. (July – )  
Ralph L. Smith (Jan. – June)  
Louis F. Costa, Alt. (Jan. – Nov.)  
John H. Kotsonis, Selectman Liaison

**STREET LIGHT COMMITTEE**

Anthony W. Dater, Chair  
Scott Negley  
Michael S. Wentworth  
Ronald E. Newton (Jan. – April)  
Kevin P. Donovan, Selectman Liaison

**TREASURE CHEST MONITORING COMMITTEE**

Susan Flynn  
Roger W. Ellenberger  
Helen L. Newton  
Karen Paro  
Director of Public Services Representative, Ex-Officio  
Corcoran Environmental Services Representative, Ex-Officio

**TREE COMMITTEE**

Greg D. Searle, Chair  
Wayne C. Cutting, Tree Warden  
John Walker  
Paul Cotton  
Boyd A. Swenson  
Richard A. Morin, Selectman Liaison

**WEST KENNEBUNK VILLAGE COMMITTEE**

Barbara Weeman, Chair  
Raymond Ingalls  
Carol A. Whitten  
Beverly B. Staples  
Terrence M. Vaughan  
Pauline Bremser  
Brenda L. Spulick (July – )  
Jassy Smith (Jan. – June)  
Albert J. Searles, Selectman Liaison

**ZONING BOARD OF APPEALS**

William Macdonald, Chair  
Patricia Kolosowski  
Douglas Gallagher  
Steve Passerman  
Susan Driscoll  
Jens-Peter Bergen, Alt.

## **REPORT OF THE BOARD OF SELECTMEN**

The Board has had an active year with many initiatives taking place to maintain our quality of life within a reasonable budget. Over this past year, as a whole, we have had a certain cohesiveness as a Board while still remaining seven individuals in our thinking. Together, as one unit, we have worked hard to insure the public's trust. We welcome the public's input and are appreciative when citizens come to speak with us. We thank you all for your patience and your participation in local government.

Our Town staff and leadership team, along with the Budget Board has worked diligently to help us maintain municipal service levels without significant property tax increases. Holding a nearly flat municipal budget is a tremendous challenge while continuing to maintain solid Town services. Additionally, the Town employees regularly go beyond the "norm" in serving our residents and businesses.

This year, we once again had ice skating in the downtown on a temporary rink at 51 Main Street. Long-time resident Geraldine Waterhouse was touched seeing youth and families skating in the downtown over the past few years that she and her granddaughter, Paige Schroeder, donated a \$1.5 million endowment (in perpetuity) to support recreational and educational opportunities for the local youth. The proceeds from the Waterhouse Youth Endowment will be used for the maintenance of a new ice skating rink, provide free ice skating for the youth, and a wide variety of year-long activities for the community's youth and their families. By the end of 2013, the discussion focused on what type of permanent facility would best serve the community for ice skating and other activities. An open-sided, four season family pavilion was discussed and is currently in the development stages. I would like to offer a special thank you to those who came forward with offers of donations for this unique project, including the numerous local trade businesses that have offered their services at minimal cost as well as the residents and businesses who have already donated money to this unique project.

The street and pedestrian construction project for Lower Village was completed and considerable debate occurred on creating a public parking lot. Although this initiative failed after a Town-wide vote, the parking discussions are still continuing. In the Downtown, the Pythian building on Main Street was completely renovated and the community, for the first time, allowed a credit enhancement agreement within the Tax Increment Financing District to be utilized. This project brings in over \$1 million in new taxable property.

The Town again used a limited number of speed bumps to calm traffic and has continued to research options for relieving congestion and slowing the speed of traffic.

Many local business owners took advantage of Community Development Block Grants to improve their facades and create new jobs. The Board followed the RSU 21 construction project and provided detailed information to the voters in educating them about the cost, options and long-term impacts. Thank you to our residents who took the time to become educated on this important issue.

We were once again blessed with the Wreaths Across America “caravan” making a stop in town for a wreath presentation on their way to Arlington National Cemetery. A ‘Shop Local’ program was instituted for the holiday season and Kennebunk. Many more achievements could be added, large and small.

Working with all of the many volunteers that freely contribute their time and energy on the various boards and committees is not only rewarding but proves the old adage that Kennebunk is a wonderful town to live and raise a family. A heartfelt thank you goes out to them all.

Over the past 3½ years, I have been honored to be the Chairman of the Board of Selectmen. While I do not think this important position should be on a rotational basis, I do believe that no one member should be Chair for an extended period of time. I am proud of the work I have done so far and have no regrets in stepping aside for another to lead. I would like to thank the Board members for the support they have shown in keeping me as Chair, and wish the very best to the new incoming Chairman.

Before closing this report, it is appropriate to recognize all those citizens who offer freely of their time to staff the more than 30 different committees and boards. They do so much of the background work that keeps this Town moving forward. From the Dog Advisory Committee to the Planning Board, none really is more important than the other when we take into consideration the work they do to keep things running as smoothly as possible for the rest of us. There is always room for more volunteers, so please don’t be shy.

Respectfully submitted,

Al Searles  
**Chairman**



*“Filling the Ice Rink”*  
Photo courtesy of Chris Osterrieder

## **REPORT OF THE TOWN CLERK**

Here are some of the statistics and records that occurred in the office this year:

- 86** Couples tied the knot in matrimony
- 38** New businesses registered
- 23** Lodging Licenses were sold
- 106** Victualer Licenses were sold
- 26** Liquor Licenses were granted
- 10** Special Amusement Permits were granted
- 549** Hunting & Fishing Licenses were sold
- 1,496** Dogs were licensed in Town
- 9,102** Total registered voters

The new electronic registration process no long provides an accurate number of births and deaths of Kennebunk residents. They are now recorded at the place of death or birth only. Resident copies are not received.

Once again, the Town Clerk's Office has completed another successful, busy year and we are looking forward to the next. For the year 2013, the office was comprised of Joanna Moran, CCM, Town Clerk; Merton Brown, Deputy Town Clerk & Registrar and Assistant Clerks Barbara Duffy and Donna Bergeon.

The Town Clerk's office is a multi-service office, answerable for a variety of tasks. I would like to thank my entire staff, the ballot clerks and the constables who helped me run successful elections all year.

Be sure to visit the Town website often as it provides great information.

Respectfully submitted,

Joanna M. Moran, CCM  
**Town Clerk**

## **REPORT OF THE TOWN MANAGER**

This past year, the staff and Board of Selectmen worked through a number of improvements and possible changes for the community while keeping in mind the character and small-town appeal.

The Board reviewed and sent to the voters 13 ordinance revisions, discussed a council-manager form of government, along with reviewing potential new ordinances. The Town held a Special Town Meeting to enact the first Credit Enhancement Agreement for the Downtown TIF (tax increment financing) District for the old Pythian Building. This was unanimously approved.

Through the hard work of the Finance Director, Board of Selectmen, Budget Board and staff, the Town received the highest financial rating allowed from Standard and Poor's Rating Services. The Town received a AAA rating – one of 235 other communities in the Country. Additionally and equally as important, the Town again received the SHAPE (Safety and Health Award for Public Employees) award for the fourth consecutive year. This prestigious award results in lower insurance premiums for municipal operations and excellent safety for employees and residents.

The Town began the process of developing a Strategic Economic Development Action Plan. This process included input from staff, committee members, and residents at numerous public meetings. The goal for developing this plan is to have a clearer vision of business development while maintaining the quality and character of Kennebunk.

Throughout the year, the Board reviewed a number of long-term items ranging from the Downtown (Phase II) Revitalization, the Exit 25 (Eco-Park) development, parking in Lower Village, Transfer Station options, and the RSU 21 building projects, to list a few.



**“Museum in the Streets  
Ribbon Cutting Ceremony”**

**Photo courtesy of Kathy Nolette**

The Town was very pleased to officially open the Museum in the Streets walking-tour program, which highlights some of the many significant historical buildings within the community. We also began a Healthy Maine Streets Program, converted the Town's Website to a new format, developed a flyer of activities for regional distribution (50,000 distributed), finished work on the Town/Chamber of Commerce Mobile App and developed a temporary Street Banner Policy.

I have been very fortunate to work with a great staff, volunteers who are enthusiastic and committed, along with a dedicated Board of Selectmen, all of whom love the community and put the best interests of all before themselves. It has been a great honor to serve you in Kennebunk this past year.

Respectfully submitted,

**Barry A. Tibbetts  
Town Manager**

## Stay Connected ~ via the Town's Website!

### Committee and Department Reports

To view individual committee and department annual town reports, please visit our website at [www.kennebunkmaine.us](http://www.kennebunkmaine.us)

- Committee info can be found under the "Government" tab.
- Department info can be found under the "Departments" tab.

### Did you know you can sign up (via our website) to receive information about community news, emergency alerts, committee agendas/minutes, and other items?

Sign up through "Notify Me" on the Town's website to receive email and/or text message notifications when the following items are posted:

- Town Events
- News Announcements
- Committee Agendas & Minutes
- Bid Postings
- Job Postings
- Alerts:
  - Alerts (non-emergency)
  - Emergency Alerts
  - Emergency Road Closures
  - Parking Bans
  - Trash/Recycling Collection Changes and Notifications
  - Severe Weather
  - Committee Alerts
  - Emergency Municipal Closures, including the closing of Town Hall and meeting cancellations.



It's easy, look for the "Notify Me" button on our home page at [www.kennebunkmaine.us](http://www.kennebunkmaine.us). The button is located under the center column bar. Once there, sign up and choose the items you would like to subscribe to. You can adjust your choices or unsubscribe at any time.



**TOWN OF KENNEBUNK**

**REPORT OF  
THE AUDITORS**

**Year Ending  
June 30, 2013**





*Proven Expertise and Integrity*

November 27, 2013

Board of Selectmen  
Town of Kennebunk, Maine  
Kennebunk, Maine

We were engaged by the Town of Kennebunk and have audited the financial statements of the Town of Kennebunk as of and for the year ended June 30, 2013. The following statements and schedules have been excerpted from the 2013 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.

Included herein are:

Combining Balance Sheet – Governmental Funds	Statement C
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	Statement E
Balance Sheet – Enterprise Funds	Statement G
Statement of Revenues, Expenditures and Changes in Fund Balances – Enterprise Funds	Statement H
Budgetary Comparison Schedule – Budget To Actual - General Fund	Schedule 1
Schedule of Departmental Operations	Schedule A
Combining Balance Sheet – Non Major Governmental Funds	Schedule B
Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances – Non Major Governmental Funds	Schedule C
Combining Balance Sheet – Non Major Special Revenue Funds	Schedule D
Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances – Non Major Special Revenue Funds	Schedule E
Combining Balance Sheet – Non Major Capital Project Funds	Schedule F
Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances – Non Major Capital Project Funds	Schedule G

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609  
www.rhrsmith.com



Combining Balance Sheet – Non Major Permanent Funds

Schedule H

Combining Schedule of Revenue, Expenditures, and  
Changes in Fund Balances – Non Major Permanent Funds

Schedule I

*RHR Smith & Company*

Certified Public Accountants

## STATEMENT C

## TOWN OF KENNEBUNK, MAINE

BALANCE SHEET – GOVERNMENTAL FUNDS  
JUNE 30, 2013

	General Fund	Roads & Paving	April 16th Storm	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 4,976,032	\$ -	\$ -	\$ 82,825	\$ 5,058,857
Investments	4,887,361	-	-	-	4,887,361
Accounts receivables (net of allowance for uncollectibles):					
Taxes	764,121	-	-	-	764,121
Liens	205,061	-	-	-	205,061
Other	87,400	-	-	-	87,400
Tax acquired property	231,483	-	-	-	231,483
Due from other funds	1,824,110	-	5,297	2,031,184	3,860,591
<b>TOTAL ASSETS</b>	<b>\$ 12,975,568</b>	<b>\$ -</b>	<b>\$ 5,297</b>	<b>\$ 2,114,009</b>	<b>\$ 15,094,874</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 230,510	\$ -	\$ -	\$ -	\$ 230,510
Accrued payroll	356,426	-	-	-	356,426
Other liabilities	658,118	-	-	-	658,118
Due to other funds	2,038,535	152,010	-	1,387,068	3,577,613
<b>TOTAL LIABILITIES</b>	<b>3,283,589</b>	<b>152,010</b>	<b>-</b>	<b>1,387,068</b>	<b>4,822,667</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred revenue	241,159	-	-	-	241,159
Deferred tax revenue	802,349	-	-	-	802,349
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>1,043,508</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,043,508</b>
<b>FUND BALANCES</b>					
Nonspendable	231,483	-	-	-	231,483
Restricted	-	-	5,297	525,155	530,452
Committed	840,026	-	-	1,415,361	2,255,387
Assigned	132,621	-	-	164,465	297,086
Unassigned	7,444,341	(152,010)	-	(1,378,040)	5,914,291
<b>TOTAL FUND BALANCES</b>	<b>8,648,471</b>	<b>(152,010)</b>	<b>5,297</b>	<b>726,941</b>	<b>9,228,699</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 12,975,568</b>	<b>\$ -</b>	<b>\$ 5,297</b>	<b>\$ 2,114,009</b>	<b>\$ 15,094,874</b>

See accompanying independent auditors' report and notes to financial statements.

## STATEMENT E

## TOWN OF KENNEBUNK, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE – GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	General Fund	Roads & Paving	April 16th Storm	Other Governmental Funds	Total Governmental Funds
REVENUES					
Taxes:					
Property taxes	\$ 28,201,193	\$ -	\$ -	\$ -	\$ 28,201,193
Excise taxes	1,903,217	-	-	-	1,903,217
Intergovernmental revenues	1,266,571	471,499	7,116	-	1,745,186
Charges for services	1,659,327	-	-	-	1,659,327
Miscellaneous revenues	334,707	-	-	17,737	352,444
TOTAL REVENUES	33,365,015	471,499	7,116	17,737	33,861,367
EXPENDITURES					
Current:					
General government	1,686,967	-	-	177,272	1,864,239
Public Safety	3,719,964	-	-	5,174	3,725,138
Public Works	1,161,262	46,071	6,847	129,579	1,343,759
Education	19,544,108	-	-	-	19,544,108
County tax	1,152,525	-	-	-	1,152,525
Recreation & culture	1,211,130	-	-	-	1,211,130
Health & welfare	278,106	-	-	-	278,106
Employee benefits	1,518,584	-	-	-	1,518,584
Agency request	32,115	-	-	-	32,115
Capital outlay	-	1,098,901	-	1,420,542	2,519,443
Debt Service:					
Principal	-	-	-	774,445	774,445
Interest	-	-	-	224,403	224,403
Unclassified	102,289	-	-	1,166	103,455
TOTAL EXPENDITURES	30,407,050	1,144,972	6,847	2,732,581	34,291,450
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	2,957,965	(673,473)	269	(2,714,844)	(430,083)
OTHER FINANCING SOURCES (USES)					
Operating transfers in	4,000	336,000	-	2,248,290	2,588,290
Operating transfers (out)	(2,543,270)	-	-	(45,020)	(2,588,290)
TOTAL OTHER FINANCING SOURCES (USES)	(2,539,270)	336,000	-	2,203,270	-
NET CHANGE IN FUND BALANCES	418,695	(337,473)	269	(511,574)	(430,083)
FUND BALANCES - JULY 1	8,229,776	185,463	5,028	1,238,515	9,658,782
FUND BALANCES - JUNE 30	\$ 8,648,471	\$ (152,010)	\$ 5,297	\$ 726,941	\$ 9,228,699

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

## BALANCE SHEET - ENTERPRISE FUNDS

JUNE 30, 2013

	Enterprise Funds		
	Pay-As-You- Throw Trash Program	Electrical Inspection Program	Totals
ASSETS			
Cash and cash equivalents	\$ -	\$ -	\$ -
Accounts receivable (net of allowance for uncollectibles)	49,726	-	49,726
Due from other funds	-	2,054	2,054
Total assets	<u>\$ 49,726</u>	<u>\$ 2,054</u>	<u>\$ 51,780</u>
LIABILITIES			
Accounts payable	\$ -	\$ -	\$ -
Due to other funds	285,032	-	285,032
Total liabilities	<u>285,032</u>	<u>-</u>	<u>285,032</u>
NET POSITION			
Restricted	-	2,054	2,054
Unrestricted (deficit)	(235,306)	-	(235,306)
Total net position	<u>(235,306)</u>	<u>2,054</u>	<u>(233,252)</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 49,726</u>	<u>\$ 2,054</u>	<u>\$ 51,780</u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS –  
 ENTERPRISE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2013

	Enterprise Funds		
	Pay-As-You- Throw Trash Program	Electrical Inspection Program	Totals
OPERATING REVENUES			
Charges for services	\$ 460,952	\$ 21,559	\$ 482,511
Other	-	-	-
TOTAL OPERATING REVENUES	<u>460,952</u>	<u>21,559</u>	<u>482,511</u>
OPERATING EXPENSES			
Program supplies	<u>536,076</u>	<u>21,676</u>	<u>557,752</u>
TOTAL OPERATING EXPENSES	<u>536,076</u>	<u>21,676</u>	<u>557,752</u>
OPERATING INCOME (LOSS)	<u>(75,124)</u>	<u>(117)</u>	<u>(75,241)</u>
OTHER FINANCING SOURCES (USES)			
Operating transfers in	-	-	-
Operating transfers (out)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE IN NET POSITION	(75,124)	(117)	(75,241)
NET POSITION - JULY 1	<u>(160,182)</u>	<u>2,171</u>	<u>(158,011)</u>
NET POSITION - JUNE 30	<u>\$ (235,306)</u>	<u>\$ 2,054</u>	<u>\$ (233,252)</u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS  
 BUDGET AND ACTUAL – GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Positive (Negative)
Budgetary Fund Balance, July 1	\$ 8,229,776	\$ 8,229,776	\$ 8,229,776	\$ -
Resources (Inflows):				
Taxes:				
Property Taxes	27,507,746	27,507,746	28,201,193	693,447
Excise Taxes	1,715,500	1,715,500	1,903,217	187,717
Intergovernmental Revenues:				
State Revenue Sharing	600,000	600,000	665,810	65,810
Homestead Reimbursement	157,798	157,798	171,448	13,650
Local Road Assistance	140,000	140,000	166,689	26,689
Other	249,663	249,663	262,624	12,961
Interest Income	100,000	100,000	108,358	8,358
Charges for Service	1,409,900	1,409,900	1,659,327	249,427
Miscellaneous Revenues	151,190	151,190	226,349	75,159
Transfers from Other Funds	4,000	4,000	4,000	-
Amounts Available for Appropriation	<u>40,265,573</u>	<u>40,265,573</u>	<u>41,598,791</u>	<u>1,333,218</u>
Charges to Appropriations (Outflows):				
General Government	1,746,168	1,814,176	1,686,967	127,209
Public Safety	3,890,453	3,890,453	3,719,964	170,489
Public Works	1,098,610	1,180,610	1,161,262	19,348
Education	19,544,108	19,544,108	19,544,108	-
County Tax	1,152,525	1,152,525	1,152,525	-
Recreation and Culture	1,122,000	1,122,000	1,211,130	(89,130)
Health and Welfare	296,220	324,312	278,106	46,206
Employee Benefits	1,525,052	1,525,052	1,518,584	6,468
Agency Requests	32,115	32,115	32,115	-
Unclassified	116,034	194,429	102,289	92,140
Transfers to Other Funds	1,512,512	2,482,345	2,543,270	(60,925)
Total Charges to Appropriations	<u>32,035,797</u>	<u>33,262,125</u>	<u>32,950,320</u>	<u>311,805</u>
Budgetary Fund Balance, June 30	<u>\$ 8,229,776</u>	<u>\$ 7,003,448</u>	<u>\$ 8,648,471</u>	<u>\$ 1,645,023</u>
Utilization of committed fund balance	\$ -	\$ 1,017,166	\$ -	\$ (1,017,166)
Utilization of assigned fund balance	-	127,162	-	(127,162)
Utilization of unassigned fund balance	-	82,000	-	(82,000)
	<u>\$ -</u>	<u>\$ 1,226,328</u>	<u>\$ -</u>	<u>\$ (1,226,328)</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE A

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
General Government -					
General Government expenses	\$ 585,643	\$ 4,732	\$ 590,375	\$ 575,933	\$ 14,442
Selectmen	29,924	-	29,924	23,576	6,348
Town Manager	162,859	-	162,859	161,636	1,223
Town Clerk	87,789	-	87,789	87,038	751
Ballot Clerks	36,570	-	36,570	34,817	1,753
Assessors	171,487	341	171,828	161,909	9,919
Code enforcement	262,454	-	262,454	263,145	(691)
Town Hall	194,117	-	194,117	167,507	26,610
Computer Department	165,072	5,456	170,528	161,012	9,516
Conservation Commission	-	14,789	14,789	2,577	12,212
Site Plan Review Board	8,310	-	8,310	6,012	2,298
Zoning Board of Appeals	1,200	-	1,200	1,134	66
Shellfish Committee	-	5,579	5,579	-	5,579
Board of Assessment Review	1,000	-	1,000	227	773
Dog Advisory Committee	200	-	200	162	38
Historic Preservation Committee	1,700	-	1,700	1,590	110
Lower Village Committee	5,550	3,869	9,419	747	8,672
Downtown Committee	2,385	5,676	8,061	1,164	6,897
Economic Development Committee	-	7,742	7,742	2,603	5,139
West Kennebunk Village Committee	2,000	3,137	5,137	1,522	3,615
Human Resources Committee	-	7,926	7,926	3,000	4,926
Energy Efficiency Committee	3,600	1,093	4,693	1,884	2,809
Festival Committee	-	605	605	-	605
Tree Committee	2,000	1,328	3,328	-	3,328
Affordable Housing Committee	200	-	200	-	200
Bicentennial Committee	500	3,333	3,833	-	3,833
Community Garden Committee	2,080	2,402	4,482	6,080	(1,598)
Planning Board	19,528	-	19,528	21,692	(2,164)
	1,746,168	68,008	1,814,176	1,686,967	127,209

SCHEDULE A (CONTINUED)

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Public Works - Highway	1,098,610	82,000	1,180,610	1,161,262	19,348
	1,098,610	82,000	1,180,610	1,161,262	19,348
Education	19,544,108	-	19,544,108	19,544,108	-
County Tax	1,152,525	-	1,152,525	1,152,525	-
Recreation and Culture - Life Guards	51,886	-	51,886	46,473	5,413
Parks & Recreation	575,130	-	575,130	669,673	(94,543)
Kennebunk Free Library	494,984	-	494,984	494,984	-
	1,122,000	-	1,122,000	1,211,130	(89,130)
Health And Welfare - Recycling	219,570	-	219,570	219,570	-
Social Services	76,650	28,092	104,742	58,536	46,206
	296,220	28,092	324,312	278,106	46,206
Employee Benefits - Health Benefits	908,857	-	908,857	876,388	32,469
FICA	361,238	-	361,238	355,084	6,154
Retirement	116,160	-	116,160	138,996	(22,836)
Workers Comp	120,331	-	120,331	132,744	(12,413)
Unemployment Comp	18,466	-	18,466	15,372	3,094
	1,525,052	-	1,525,052	1,518,584	6,468



SCHEDULE A (CONTINUED)

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Agency Requests -					
SMMC Visiting Nurses	5,000	-	5,000	5,000	-
Biddeford Free Clinic	500	-	500	500	-
Day One	1,000	-	1,000	1,000	-
So. Maine Parent Awareness	1,030	-	1,030	1,030	-
York County Child Abuse Council	1,200	-	1,200	1,200	-
York County Community Action	4,900	-	4,900	4,900	-
Counseling Services Inc.	3,300	-	3,300	3,300	-
Caring Unlimited	2,095	-	2,095	2,095	-
Catholic Charities	1,700	-	1,700	1,700	-
So. Maine Area Agency on Aging	2,500	-	2,500	2,500	-
Sexual Assault Response Services	500	-	500	500	-
Senior Center at Lower Village	1,000	-	1,000	1,000	-
American Red Cross	3,000	-	3,000	3,000	-
Home Health Visiting Nurses	3,090	-	3,090	3,090	-
Church Community Outreach	1,300	-	1,300	1,300	-
	32,115	-	32,115	32,115	-
Public Safety -					
Police	1,780,536	-	1,780,536	1,698,427	82,109
Ambulance	844,192	-	844,192	783,960	60,232
Communications	274,288	-	274,288	257,290	16,998
Civil Emergency Preparedness	5,215	-	5,215	7,712	(2,497)
Hydrants & Street Lights	408,467	-	408,467	409,743	(1,276)
Fire Department	577,755	-	577,755	562,832	14,923
	3,890,453	-	3,890,453	3,719,964	170,489

SCHEDULE A (CONTINUED)

TOWN OF KENNEBUNK, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Unclassified -					
Operational Contingency	-	34,395	34,395	1,866	32,529
Historian	500	-	500	-	500
Harbormaster	14,825	-	14,825	12,712	2,113
Tree Warden	3,500	-	3,500	2,148	1,352
Matching Grant Funds	-	44,000	44,000	(6,000)	50,000
Memorial Day	800	-	800	800	-
Facilities	96,409	-	96,409	90,763	5,646
	116,034	78,395	194,429	102,289	92,140
Totals	\$ 30,523,285	\$ 256,495	\$ 30,779,780	\$ 30,407,050	\$ 372,730

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2013

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ -	\$ -	\$ 82,825	\$ 82,825
Due from other funds	486,315	1,544,869	-	2,031,184
<b>TOTAL ASSETS</b>	<u>\$ 486,315</u>	<u>\$ 1,544,869</u>	<u>\$ 82,825</u>	<u>\$ 2,114,009</u>
<b>LIABILITIES</b>				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Due to other funds	869,732	508,308	9,028	1,387,068
<b>TOTAL LIABILITIES</b>	<u>\$ 869,732</u>	<u>\$ 508,308</u>	<u>\$ 9,028</u>	<u>\$ 1,387,068</u>
<b>FUND BALANCES</b>				
Nonspendable	-	-	-	-
Restricted	334,417	116,941	73,797	525,155
Committed	-	1,415,361	-	1,415,361
Assigned	151,898	12,567	-	164,465
Unassigned	(869,732)	(508,308)	-	(1,378,040)
<b>TOTAL FUND BALANCES</b>	<u>(383,417)</u>	<u>1,036,561</u>	<u>73,797</u>	<u>726,941</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 486,315</u>	<u>\$ 1,544,869</u>	<u>\$ 82,825</u>	<u>\$ 2,114,009</u>

See accompanying independent auditors' report and notes to financial statements.

## SCHEDULE C

## TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE – NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -
Interest income	-	-	219	219
Other	14,458	3,060	-	17,518
TOTAL REVENUES	<u>14,458</u>	<u>3,060</u>	<u>219</u>	<u>17,737</u>
EXPENDITURES				
Administration	87,143	90,129	-	177,272
Public works	128,323	1,256	-	129,579
Public safety	-	5,174	-	5,174
Debt service:				
Principal	148,000	626,445	-	774,445
Interest	73,362	151,041	-	224,403
Capital outlay	724,833	695,709	-	1,420,542
Unclassified	-	-	1,166	1,166
TOTAL EXPENDITURES	<u>1,161,661</u>	<u>1,569,754</u>	<u>1,166</u>	<u>2,732,581</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(1,147,203)</u>	<u>(1,566,694)</u>	<u>(947)</u>	<u>(2,714,844)</u>
OTHER FINANCING SOURCES (USES)				
Operating transfer in	691,054	1,557,236	-	2,248,290
Operating transfers (out)	(37,914)	(3,106)	(4,000)	(45,020)
TOTAL OTHER FINANCING SOURCES (USES)	<u>653,140</u>	<u>1,554,130</u>	<u>(4,000)</u>	<u>2,203,270</u>
NET CHANGE IN FUND BALANCES	(494,063)	(12,564)	(4,947)	(511,574)
FUND BALANCES, JULY 1	<u>110,646</u>	<u>1,049,125</u>	<u>78,744</u>	<u>1,238,515</u>
FUND BALANCES, JUNE 30	<u><u>\$ (383,417)</u></u>	<u><u>\$ 1,036,561</u></u>	<u><u>\$ 73,797</u></u>	<u><u>\$ 726,941</u></u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR SPECIAL REVENUE FUNDS  
JUNE 30, 2013

	Conservation Land Purchase	Building Revenues	Harbor- master	Route 1 TIF	West Kennebunk TIF	Lower Village TIF	Totals
ASSETS							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	33,430	34,998	83,470	334,417	-	-	486,315
TOTAL ASSETS	<u>\$ 33,430</u>	<u>\$ 34,998</u>	<u>\$ 83,470</u>	<u>\$ 334,417</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 486,315</u>
LIABILITIES							
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ 125,252	\$ 744,480	\$ 869,732
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>125,252</u>	<u>744,480</u>	<u>869,732</u>
FUND BALANCES							
Nonspendable	-	-	-	-	-	-	-
Restricted	-	-	-	334,417	-	-	334,417
Committed	-	-	-	-	-	-	-
Assigned	33,430	34,998	83,470	-	-	-	151,898
Unassigned	-	-	-	-	(125,252)	(744,480)	(869,732)
TOTAL FUND BALANCES	<u>33,430</u>	<u>34,998</u>	<u>83,470</u>	<u>334,417</u>	<u>(125,252)</u>	<u>(744,480)</u>	<u>(383,417)</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 33,430</u>	<u>\$ 34,998</u>	<u>\$ 83,470</u>	<u>\$ 334,417</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 486,315</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE E

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
- NONMAJOR SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Conservation Land Purchase	Building Revenues	Harbor- master	Route 1 TIF	West Kennebunk TIF	Lower Village TIF	Totals
REVENUES	\$ -	\$ -	\$ 14,458	\$ -	\$ -	\$ -	\$ 14,458
EXPENDITURES							
Administration	-	-	-	87,143	-	-	87,143
Public works	-	-	-	128,323	-	-	128,323
Debt service:							
Principal	-	-	-	148,000	-	-	148,000
Interest	-	-	-	73,362	-	-	73,362
Capital outlay	-	-	18,825	116,264	341,781	247,963	724,833
Unclassified	-	-	-	-	-	-	-
EXPENDITURES	-	-	18,825	553,092	341,781	247,963	1,161,661
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	(4,367)	(553,092)	(341,781)	(247,963)	(1,147,203)
OTHER FINANCING SOURCES (USES)							
Operating transfers in	-	-	-	565,436	97,283	28,335	691,054
Operating transfers (out)	-	-	-	-	(37,914)	-	(37,914)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	565,436	59,369	28,335	653,140
NET CHANGE IN FUND BALANCES	-	-	(4,367)	12,344	(282,412)	(219,628)	(494,063)
FUND BALANCES, JULY 1	33,430	34,998	87,837	322,073	157,160	(524,852)	110,646
FUND BALANCES, JUNE 30	\$ 33,430	\$ 34,998	\$ 83,470	\$ 334,417	\$ (125,252)	\$ (744,480)	\$ (383,417)

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECT FUNDS  
JUNE 30, 2013

	Fire/Ambulance Projects				
	West Kennebunk Fire Station	Dry Hydrants	PD Station Ramp & Stairs	Highway Equipment	Town Hall Roof Repair
ASSETS					
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	13,181	9,969	-	-	60,000
TOTAL ASSETS	<u>\$ 13,181</u>	<u>\$ 9,969</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,000</u>
LIABILITIES					
Due to other funds	\$ -	\$ -	\$ -	89,612	\$ -
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>89,612</u>	<u>-</u>
FUND BALANCES					
Nonspendable	-	-	-	-	-
Restricted	-	-	-	-	-
Committed	13,181	9,969	-	-	60,000
Assigned	-	-	-	-	-
Unassigned	-	-	-	(89,612)	-
TOTAL FUND BALANCES	<u>13,181</u>	<u>9,969</u>	<u>-</u>	<u>(89,612)</u>	<u>60,000</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 13,181</u>	<u>\$ 9,969</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,000</u>

SCHEDULE F (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECT FUNDS  
JUNE 30, 2013

	Town Hall Equipment	Debt Service & Town Hall Lease/Purchase	Town Projects	Oak Bluff Reconstruction USDA Grant	Mousam Ridge Drainage
<b>ASSETS</b>					
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	24,070	545,057	109,963	-	10,000
<b>TOTAL ASSETS</b>	<u>\$ 24,070</u>	<u>\$ 545,057</u>	<u>\$ 109,963</u>	<u>\$ -</u>	<u>\$ 10,000</u>
<b>LIABILITIES</b>					
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL LIABILITIES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>FUND BALANCES</b>					
Nonspendable	-	-	-	-	-
Restricted	-	-	-	-	-
Committed	24,070	545,057	109,963	-	10,000
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<u>24,070</u>	<u>545,057</u>	<u>109,963</u>	<u>-</u>	<u>10,000</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 24,070</u>	<u>\$ 545,057</u>	<u>\$ 109,963</u>	<u>\$ -</u>	<u>\$ 10,000</u>



## TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECT FUNDS  
JUNE 30, 2013

	Budget Board	Public Works Projects			West Kennebunk Field	HVAC Systems & Insulation
		Bicycle Impact	Parking Lots			
ASSETS						
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	104,014	116,941	-	-	-	-
TOTAL ASSETS	<u>\$ 104,014</u>	<u>\$ 116,941</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
LIABILITIES						
Due to other funds	\$ -	\$ -	\$ 4,000	\$ 9,110	\$ 235,875	
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>9,110</u>	<u>235,875</u>	
FUND BALANCES						
Nonspendable	-	-	-	-	-	-
Restricted	-	116,941	-	-	-	-
Committed	104,014	-	-	-	-	-
Assigned	-	-	-	-	-	-
Unassigned	-	-	(4,000)	(9,110)	(235,875)	
TOTAL FUND BALANCES	<u>104,014</u>	<u>116,941</u>	<u>(4,000)</u>	<u>(9,110)</u>	<u>(235,875)</u>	
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 104,014</u>	<u>\$ 116,941</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

## TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECT FUNDS  
JUNE 30, 2013

	Dorothy Stevens Center	Police Vehicles & Equipment	Park St. & Cousens Sch. Purchase	Energy Efficiency Improvements	Fire Ambulance Equipment
ASSETS					
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	258	-	411,357	-	40,888
TOTAL ASSETS	\$ 258	\$ -	\$ 411,357	\$ -	\$ 40,888
LIABILITIES					
Due to other funds	\$ -	\$ 67,450	\$ -	\$ -	\$ -
TOTAL LIABILITIES	-	67,450	-	-	-
FUND BALANCES					
Nonspendable	-	-	-	-	-
Restricted	-	-	-	-	-
Committed	258	-	411,357	-	40,888
Assigned	-	-	-	-	-
Unassigned	-	(67,450)	-	-	-
TOTAL FUND BALANCES	258	(67,450)	411,357	-	40,888
TOTAL LIABILITIES AND FUND BALANCES	\$ 258	\$ -	\$ 411,357	\$ -	\$ 40,888

## TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECT FUNDS  
JUNE 30, 2013

	Town Hall Computer Hardware & Software	Parks & Recreation Projects	Capital Reserve/Impr.	Communications	Totals
ASSETS					
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -
Due from other funds	12,567	-	86,321	283	1,544,869
TOTAL ASSETS	<u>\$ 12,567</u>	<u>\$ -</u>	<u>\$ 86,321</u>	<u>\$ 283</u>	<u>\$ 1,544,869</u>
LIABILITIES					
Due to other funds	\$ -	\$ 102,261	\$ -	\$ -	\$ 508,308
TOTAL LIABILITIES	<u>\$ -</u>	<u>\$ 102,261</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 508,308</u>
FUND BALANCES					
Nonspendable	-	-	-	-	-
Restricted	-	-	-	-	116,941
Committed	-	-	86,321	283	1,415,361
Assigned	12,567	-	-	-	12,567
Unassigned	-	(102,261)	-	-	(508,308)
TOTAL FUND BALANCES	<u>12,567</u>	<u>(102,261)</u>	<u>86,321</u>	<u>283</u>	<u>1,036,561</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 12,567</u>	<u>\$ -</u>	<u>\$ 86,321</u>	<u>\$ 283</u>	<u>\$ 1,544,869</u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –  
NONMAJOR CAPITAL PROJECT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Fire/Ambulance Projects								
	West Kennebunk Fire Station	Dry Hydrants	PD Station Ramp & Stairs	Highway Equipment	Town Hall Roof Repair				
REVENUES									
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -	\$ -				
Other	-	-	-	-	-				
TOTAL REVENUES	-	-	-	-	-				
EXPENDITURES									
Administration	-	-	-	-	-				
Public works	-	-	-	1,256	-				
Public safety	-	-	-	-	-				
Debt service:									
Principal	-	-	-	-	-				
Interest	-	-	-	-	-				
Capital outlay	-	-	28,875	114,041	-				
TOTAL EXPENDITURES	-	-	28,875	115,297	-				
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	-	(28,875)	(115,297)	-				
OTHER FINANCING SOURCES (USES)									
Operating transfers in	12,000	-	-	-	60,000				
Operating transfers (out)	-	-	-	-	-				
TOTAL OTHER FINANCING SOURCES (USES)	12,000	-	-	-	60,000				
NET CHANGE IN FUND BALANCES	12,000	-	(28,875)	(115,297)	60,000				
FUND BALANCES, JULY 1	1,181	9,969	28,875	25,685	-				
FUND BALANCES, JUNE 30	\$ 13,181	\$ 9,969	\$ -	\$ (89,612)	\$ 60,000				

## TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –  
NONMAJOR CAPITAL PROJECT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Town Hall Equipment	Debt Service & Town Hall Lease/Purchase	Town Projects	Oak Bluff Reconstruction USDA Grant	Mousam Ridge Drainage
REVENUES					
Intergovernmental revenue	\$ -	\$ -	-	\$ -	\$ -
Other	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-
EXPENDITURES					
Administration	-	-	7,686	8,127	-
Public works	-	-	-	-	-
Public safety	-	-	-	-	-
Debt service:					
Principal	-	626,445	-	-	-
Interest	-	151,041	-	-	-
Capital outlay	-	-	-	-	-
TOTAL EXPENDITURES	-	777,486	7,686	8,127	-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	(777,486)	(7,686)	(8,127)	-
OTHER FINANCING SOURCES (USES)					
Operating transfers in	-	1,241,847	20,000	-	-
Operating transfers (out)	-	-	(3,106)	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	1,241,847	16,894	-	-
NET CHANGE IN FUND BALANCES	-	464,361	9,208	(8,127)	-
FUND BALANCES, JULY 1	24,070	80,696	100,755	8,127	10,000
FUND BALANCES, JUNE 30	\$ 24,070	\$ 545,057	\$ 109,963	\$ -	\$ 10,000

SCHEDULE G (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –  
NONMAJOR CAPITAL PROJECT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Public Works Projects					West Kennebunk Field	HVAC Systems & Insulation
	Budget Board	Bicycle Impact	Parking Lots				
REVENUES							
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURES							
Administration	64,316	-	10,000				
Public works	-	-	-				
Public safety	-	-	-				
Debt service:							
Principal	-	-	-				
Interest	-	-	-				
Capital outlay	-	-	-		9,110		250,875
TOTAL EXPENDITURES	64,316	-	10,000		9,110		250,875
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(64,316)	-	(10,000)		(9,110)		(250,875)
OTHER FINANCING SOURCES (USES)							
Operating transfers in	50,000	18,450	-		-		15,000
Operating transfers (out)	-	-	-		-		-
TOTAL OTHER FINANCING SOURCES (USES)	50,000	18,450	-		-		15,000
NET CHANGE IN FUND BALANCES	(14,316)	18,450	(10,000)		(9,110)		(235,875)
FUND BALANCES, JULY 1	118,330	98,491	6,000		-		-
FUND BALANCES, JUNE 30	\$ 104,014	\$ 116,941	\$ (4,000)		\$ (9,110)		\$ (235,875)

SCHEDULE G (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –  
NONMAJOR CAPITAL PROJECT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Dorothy Stevens Center	Police Vehicles & Equipment	Park St. & Cousens Sch. Purchase	Energy Efficiency Improvements	Fire Ambulance Equipment
REVENUES					
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	3,060	-
TOTAL REVENUES	-	-	-	3,060	-
EXPENDITURES					
Administration	-	-	-	-	-
Public works	-	-	-	-	-
Public safety	-	-	-	-	5,174
Debt service:					
Principal	-	-	-	-	-
Interest	-	-	-	-	-
Capital outlay	-	123,898	-	-	43,710
TOTAL EXPENDITURES	-	123,898	-	-	48,884
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	(123,898)	-	3,060	(48,884)
OTHER FINANCING SOURCES (USES)					
Operating transfers in	-	27,000	-	3,106	24,833
Operating transfers (out)	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	27,000	-	3,106	24,833
NET CHANGE IN FUND BALANCES	-	(96,898)	-	6,166	(24,051)
FUND BALANCES, JULY 1	258	29,448	411,357	(6,166)	64,939
FUND BALANCES, JUNE 30	\$ 258	\$ (67,450)	\$ 411,357	\$ -	\$ 40,888

SCHEDULE G (CONTINUED)

TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –  
NONMAJOR CAPITAL PROJECT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Town Hall Computer Hardware & Software	Parks & Recreation Projects	Capital Reserve/Impr.	Communications	Totals
REVENUES					
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	3,060
TOTAL REVENUES	-	-	-	-	3,060
EXPENDITURES					
Administration	-	-	-	-	90,129
Public works	-	-	-	-	1,256
Public safety	-	-	-	-	5,174
Debt service:					
Principal	-	-	-	-	626,445
Interest	-	-	-	-	151,041
Capital outlay	22,433	102,767	-	-	695,709
TOTAL EXPENDITURES	22,433	102,767	-	-	1,569,754
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(22,433)	(102,767)	-	-	(1,566,694)
OTHER FINANCING SOURCES (USES)					
Operating transfers in	35,000	-	50,000	-	1,557,236
Operating transfers (out)	-	-	-	-	(3,106)
TOTAL OTHER FINANCING SOURCES (USES)	35,000	-	50,000	-	1,554,130
NET CHANGE IN FUND BALANCES	12,567	(102,767)	50,000	-	(12,564)
FUND BALANCES, JULY 1	-	506	36,321	283	1,049,125
FUND BALANCES, JUNE 30	\$ 12,567	\$ (102,261)	\$ 86,321	\$ 283	\$ 1,036,561

See accompanying independent auditors' report and notes to financial statements.



## TOWN OF KENNEBUNK, MAINE

COMBINING BALANCE SEET - NONMAJOR PERMANENT FUNDS  
JUNE 30, 2013

	Littlefield Educational Trust	Cemetery Trust		Martha Bragdon Trust	Totals
		Monument Lot	Centennial Lot		
ASSETS					
Cash and cash equivalents	\$ 70,633	\$ 2,546	\$ 3,522	\$ 6,124	\$ 82,825
Due from other funds	-	-	-	-	-
TOTAL ASSETS	<u>\$ 70,633</u>	<u>\$ 2,546</u>	<u>\$ 3,522</u>	<u>\$ 6,124</u>	<u>\$ 82,825</u>
LIABILITIES					
Due to other funds	\$ 4,000	\$ -	\$ -	\$ 5,028	\$ 9,028
TOTAL LIABILITIES	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>5,028</u>	<u>9,028</u>
FUND BALANCES					
Nonspendable	-	-	-	-	-
Restricted	66,633	2,546	3,522	1,096	73,797
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
TOTAL FUND BALANCES	<u>66,633</u>	<u>2,546</u>	<u>3,522</u>	<u>1,096</u>	<u>73,797</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 70,633</u>	<u>\$ 2,546</u>	<u>\$ 3,522</u>	<u>\$ 6,124</u>	<u>\$ 82,825</u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF KENNEBUNK, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – PERMANENT  
FUNDS  
FOR THE YEAR ENDED JUNE 30, 2013

	Littlefield Educational Trust	Monument Lot	Cemetery Trust Centennial Lot	Martha Bragdon Trust	Totals
REVENUES					
Interest income	\$ 200	\$ 1	\$ 3	\$ 15	\$ 219
TOTAL REVENUES	<u>200</u>	<u>1</u>	<u>3</u>	<u>15</u>	<u>219</u>
EXPENDITURES					
	-	-	-	1,166	1,166
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>200</u>	<u>1</u>	<u>3</u>	<u>(1,151)</u>	<u>(947)</u>
OTHER FINANCING SOURCES (USES)					
Operating transfers in	-	-	-	-	-
Operating transfers (out)	<u>(4,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,000)</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(4,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,000)</u>
NET CHANGE IN FUND BALANCES	<u>(3,800)</u>	<u>1</u>	<u>3</u>	<u>(1,151)</u>	<u>(4,947)</u>
FUND BALANCES, JULY 1	<u>70,433</u>	<u>2,545</u>	<u>3,519</u>	<u>2,247</u>	<u>78,744</u>
FUND BALANCES, JUNE 30	<u>\$ 66,633</u>	<u>\$ 2,546</u>	<u>\$ 3,522</u>	<u>\$ 1,096</u>	<u>\$ 73,797</u>

See accompanying independent auditors' report and notes to financial statements.

## **REPORT OF THE BUDGET BOARD**

The upcoming fiscal year 2014-2015 (FY15) budget discussion and approval process occurred during January and February of 2014. The Board's initial meeting in January focused on the Town's long-term capital needs. The meetings in February were joint meetings held with the Board of Selectmen to review the final proposed operational and capital budgets for FY15, as developed and presented by the Town Manager and the Finance Director. Department Heads and citizens of Kennebunk were also on hand if agenda items were applicable to their interests.

After a brief summary of each departmental budget by the Town Manager, the Budget Board members were first given an opportunity to ask questions, make comments, and make a motion to approve the budget area discussed prior to participation from the Selectmen. I appreciate the order of this process in so much as the Budget Board is advisory in its capacity and the Selectmen would not exactly know what our "advise" was until they first received a consensus from our members.

The meetings were productive and without much controversy. This led to a smooth and rapid budget process. Thanks to the highly organized presentation of material by the Department Heads and the Finance Director, many questions were not necessary as the backup information was already included.

Some points worth noting for this fiscal year:

- As the budget meetings were coming to a close, the overall net operational budget had an increase of 4.5%. However, Board of Selectmen Chairman Al Searles proposed that \$100,000 of surplus funds be used to offset the increase; this use of surplus was accepted by a majority of both Boards. Therefore, the net municipal operational budget increase for FY15 was reduced to 3.1%, if passed at the June 10, 2014 Annual Town Meeting.
- Manpower changes reflected in the proposed FY15 operational budget are as follows:
  - Part-time Code Enforcement Officer becoming full-time
  - Part-time Fire/EMS Department administrative assistant becoming full-time
  - Addition of a full-time Human Resources Director
  - Addition of a full-time Public Services truck driver
- The capital budget (the vehicles, equipment, and projects the Town acquires which are expected to last longer than one year) was similar to the prior year's budget. Much discussion occurred to determine the amount of capital to invest in, and how to fund those items deemed necessary. Specific information on what is ultimately being presented to the voters may be found in the pages that follow.
- The funding sources for our capital needs were discussed during several meetings in January and February. Achieving a balance between issuing long term bonds (with the subsequent related debt service) and the use of surplus is a challenge that the Budget Board and the Board of Selectmen continually work toward.

I would like to thank members of both Boards for a productive budget process. Please be sure to vote on June 10, 2014 at the Annual Town Meeting referendum vote.

Respectfully submitted,

Peter Marshall  
**Chairman**

**PROPOSED**  
**2014-15 BUDGET**

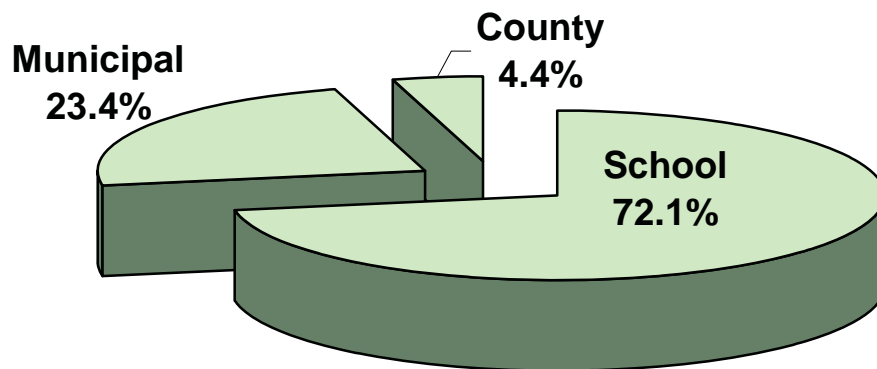
# TOWN OF KENNEBUNK CHRONOLOGY OF PROPERTY TAX RATES

	<b>FY 12-13</b>	<b>FY 13-14</b>	<b>ESTIMATED FY 14-15</b>
School	\$19,544,108	\$20,660,409	\$20,829,596
County	1,152,525	1,156,781	1,158,772
County (short yr: Jan 13 - Jun 13; 5 yr amort)		116,036	124,066
TIF	691,054	824,912	853,189
Municipal Appropriations	7,092,520	7,092,520	7,314,358
Overlay	508,024	705,160	450,000
Total Appropriations	28,988,231	30,555,818	30,729,981
Less:			
State Rev. Sharing	600,000	400,000	350,000
Homestead & BETE	372,463	379,048	200,000
Total Revenues	972,463	779,048	550,000
Net Commitment	<u>\$28,015,768</u>	<u>\$29,776,770</u>	<u>\$30,179,981</u>
Taxable Valuation	\$1,945,539,400	\$1,991,757,218	\$1,996,757,218
<b>Municipal Gross Budget</b>			
Proposed	\$10,648,110	\$10,931,743	\$11,329,674
Approved	\$10,648,110	\$10,931,743	

			<b>ESTIMATED</b>
<b>Property Tax Rate</b>	\$14.40	\$14.95	<b>\$15.10</b>

## PROPERTY TAX DISTRIBUTION

	<b>FY 12-13</b>		<b>FY 13-14</b>		<b>FY 14-15</b>	
	<b>%</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	<b>%</b>	<b>\$</b>
School	72.88	10.49	73.14	10.94	72.14	10.89
Municipal	22.82	3.29	22.35	3.34	23.42	3.54
County	<u>4.30</u>	<u>0.62</u>	<u>4.51</u>	<u>0.67</u>	<u>4.44</u>	<u>0.67</u>
Total	100%	\$14.40	100%	\$14.95	100%	\$15.10



# TOWN OF KENNEBUNK

## PROPOSED BUDGET BY REFERENDUM QUESTION

Categories	2014 Budget	2015 Budget Request
Selectmen	\$30,111	\$30,533
Town Clerk & Ballot Clerks	118,002	124,243
Town Manager (includes HR Dir & 40% of Econ Dir)	165,107	260,010
Assessors	173,713	178,098
General Government & Finance	596,334	609,973
Community Development (Planning & Code Enforcement)	349,833	341,756
General Assistance	77,000	47,250
Town Hall	183,120	170,855
Computer/Information Systems	173,019	175,744
Employee Benefits	1,599,207	1,712,761
Boards, Committees & Commissions	39,858	42,477
Agencies	32,115	32,115
<b>General Government Services</b>	<b>\$3,537,419</b>	<b>\$3,725,815</b>
Police & Communications	\$2,062,082	\$2,087,462
Harbormaster	15,270	15,728
Fire	607,607	630,434
EMS / Ambulance	855,501	866,878
Civil Emergency Preparedness	5,226	5,237
<b>Public Safety</b>	<b>\$3,545,686</b>	<b>\$3,605,739</b>
Public Works - Highway & Parks	\$1,142,523	\$1,208,381
Recycling	225,235	231,046
Haz Waste Day	8,000	9,000
Hydrants & Street Lights	412,844	439,078
Recreation, Recreation Facilities & Lifeguards	790,090	868,442
<b>Public Services</b>	<b>\$2,578,692</b>	<b>\$2,755,947</b>
<b>Capital Plan &amp; Debt Service</b>	<b>\$760,112</b>	<b>\$719,594</b>
<b>Kennebunk Free Library</b>	<b>\$509,834</b>	<b>\$522,579</b>
<b>Total Gross Municipal Budget</b>	<b>\$10,931,743</b>	<b>\$11,329,674</b>
<b>Estimated Revenues (including reserves &amp; surplus)</b>	<b>(\$3,839,223)</b>	<b>(\$4,015,316)</b>
<b>Total Net Municipal Budget (Article #3; Referendum Question #1)</b>	<b>\$7,092,520</b>	<b>\$7,314,358</b>

# TOWN OF KENNEBUNK

## PROPOSED BUDGET BY REFERENDUM QUESTION

Categories	2014 Budget	2015 Budget Request
Transfer from unassigned general fund balance (surplus) for the purchase of capital equipment and vehicles, Town projects, capital improvement and equipment reserves, reserves to be used to reduce future debt service, and to reduce the Pay-As-You-Throw solid waste enterprise fund deficit balance (Article #4; Referendum Question #2)		\$850,000
New debt (bonds, short-term notes, or lease/purchase agreements) authorization for (1) road paving and sidewalk repair and improvement projects, (2) a Beach Avenue drainage project, (3) Lower Village park improvements, (4) Town parking lots repaving, (5) a seasonal train-stop platform and parking, (6) an ambulance, (7) Public Works vehicles and equipment, and (8) a Recreation bus (Article #5; Referendum Question #3)		\$2,221,000
Transfer from unassigned general fund balance (surplus) to be used for overages of Public Services - Highway Winter Plowing and Snow Removal Operations (Article #6; Referendum Question #4)		\$81,000

*Full budget detail by account is available at the Town's Web site and at the Town Hall. ( Web address: <http://www.kennebunkmaine.us> )*

**TOWN OF KENNEBUNK**  
**FY2015 BUDGET TOTALS**  
**by REFERENDUM QUESTION**

<u>Classification</u>	<u>Expense</u>	<u>Estimated Revenue</u>	Surplus (S) Excise Tax (E) Reserve (R)	<u>Approved Net Tax Assessment</u>
General Government Services	\$3,725,815	\$430,250		\$3,295,565
Public Safety	3,605,739	879,000	\$1,800,000 (E)	926,739
Public Services	2,755,947	746,000		2,009,947
Debt Service (principal & int)	719,594	56,066	100,000 (S)	563,528
Library	522,579		4,000 (R)	518,579
<b>TOTAL - Article #3; Ref Q #1</b>	<b>\$11,329,674</b>	<b>\$2,111,316</b>	<b>\$1,904,000</b>	<b>\$7,314,358</b>
	( A )	( B )	( C )	= ( A ) - ( B ) - ( C )

**CAPITAL PROJECTS TO BE FUNDED THROUGH BONDS  
OR OTHER BORROWINGS**

	<u>Amount</u>
<u>Long-Term Capital Infrastructure Projects (Capital Fund)</u>	
Roads, Sidewalks and Other Projects	
Road - Old Port Rd Reconstruction (phase 1)	\$175,000
Road - Sea Rd (Church to Western Ave)	390,000
Roads - High St to Cat Mousam, Rt 1, Rt 9 & Sea Rd Lt - MPI Grant - 50/50 mat	187,500
Road - Emmons Rd (1st bridge to Lank's Barn)	100,000
Sidewalk - Brown St (York St to Day St)	45,000
Sidewalk - Cat Mousam Rd (High St to Coventry Woods Rd)	50,000
Drainage - Beach Ave (near #152)	30,000
Other - Lower Village Park (parking, bball court, play structures)	50,000
Other - Town Lots Repaving	133,500
	<u>1,161,000</u>
<u>Long-Term Capital Assets (Capital Fund)</u>	
Vehicles & Equipment	
EMS - Ambulance - Rescue 4 (replacement)	185,000
Public Works - Single Axle Dump/Plow Truck (replacement)	160,000
Public Works - Skid-Steer aka Bobcat (replacement)	80,000
Public Works - Street Sweeper (replacement)	240,000
Recreation - Bus (replacement)	95,000
	<u>760,000</u>
Subtotal	<u>1,921,000</u>
<i>(6, 8 and 15 year terms, estimated at 3.25%; debt service to be paid by the General Fund.)</i>	
<u>TIF District- related Project</u>	
Downeaster - Platform & Parking - Seasonal Train-Stop (debt service to be paid from Rt 1 TIF District revenue)	300,000
<i>(10 year term, estimated at 3.25%; debt service to be paid by the Route 1 TIF.)</i>	
<b>Total New Debt - Proposed</b>	<b>Article #5; Referendum Question #3</b>
	<u><b>\$2,221,000</b></u>



**USE OF SURPLUS**  
(no effect on property tax mil rate)

Spending of Unassigned General Fund Balance ("Surplus")		<u>Amount</u>
<u>Long-Term Capital Infrastructure Projects (Capital Fund)</u>		
Public Works - Drainage - Mapping/GIS - Stormwater Mgmt Analysis		\$25,000
Public Works - Drainage - Woodhaven Dr (analysis only)		20,000
Public Works - Town Garage/Transfer Station - New Layout (engineering & design - bldgs, parking, road)		15,000
Public Works - Road - Branch Rd Shim		50,000
Public Works - Road - Crushed Gravel - Misc Projects		15,000
Public Works - Road - Culverts & Basins - Misc Projects		15,000
Public Works - Road - Harrisecket Rd Shim		43,000
Public Works - Road - Parsons Beach Rd		15,000
Public Works - Sidewalk - Ross Rd (engineering & design)		10,000
Public Works - Sidewalk - Sea Rd (engineering & design)		10,000
<u>Long-Term Capital Assets (Capital Fund)</u>		
EMS - Equipment - Heart Monitor - 15 Leads (replacement)		30,000
Fire - Equipment - Thermal Imaging Cameras (2) (replacement)		15,000
Fire - Equipment - West Kennebunk Station - Epoxy Floor		30,000
Fire - Facilities - Washington Hose Generator - Remaining Balance Needed		10,000
Gen Gov't - Computers - Munis Accounting Software		10,000
Gen Gov't - Computers - Code Enforcement - Software		18,000
Gen Gov't - Equipment - Photocopier/Multi-purpose: Scanner & Printer (replacement)		5,000
Gen Gov't - Facilities - Town Hall & Central Station - Roof Repair		10,000
Gen Gov't - Facilities Town Hall - Window Insulation		15,000
Police - Vehicle - Admin Car (replacement)		17,000
Police - Vehicle - CID Car (replacement)		17,000
Police - Vehicle - Patrol Car (rotating 3 shifts) (replacement)		34,000
Public Works - Signage - Street Sign to MUTCD (E911) Standards (phase 1)		10,000
Public Works - Vehicle - 20 ton Trailer used (replacement)		20,000
Public Works - Vehicle - 3/4 Ton 4x4 Pick-up (replacement)		40,000
Public Works - Vehicle - Grader used (replacement)		20,000
Recreation - Equipment - Non-Resident Beach Parking Permit Kiosk (1, and remaining balance for 1)		17,300
<u>Transfer To Capital, Debt Service &amp; Reserve Accounts (Capital Fund)</u>		
Reserve for Future Debt Service Payments		138,575
Budget Board Capital Reserve Account		50,000
Board of Selectmen Capital Reserve Accounts		50,000
<u>Transfer to Proprietary Enterprise Funds</u>		
Pay-As-You-Throw Trash Program Deficit Reduction		75,125
<b>TOTAL</b>	<b>Article #4; Referendum Question #2</b>	<b><u>\$850,000</u></b>
Spending of Unassigned General Fund Balance ("Surplus")		
		<u>Amount</u>
To Cover Overages in FY2013-2014 Public Services - Highway Winter Plowing and Snow Removal Operations Budget		\$81,000
<b>TOTAL</b>	<b>Article #6; Referendum Question #4</b>	<b><u>\$81,000</u></b>

**WARRANT  
for the  
ANNUAL TOWN MEETING  
JUNE 10, 2014**

**WARRANT FOR THE  
ANNUAL TOWN MEETING  
JUNE 10, 2014**

To Merton Brown, a resident of the Town of Kennebunk in the County of York and State of Maine:

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the said Town of Kennebunk, qualified by law to vote in Town affairs, to assemble in the Edward C. Winston Town Hall Auditorium of said Town on Tuesday, the 10<sup>th</sup> day of June, A.D. 2014 at eight (8:00) o'clock in the forenoon, then and there to act on the articles listed below.

The polls will open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 12 until eight (8:00) o'clock in the evening.

The Registrar hereby gives notice that the Town Clerk's Office will be open for the purpose of registering voters and correcting a list of voters on Tuesday, June 3, 2014 and Wednesday, June 4, 2014 from 8:00 a.m. to 4:30 p.m. and Thursday, June 5, 2014 from 8:00 a.m. to 7:30 p.m. The Registrar will be in the Edward C. Winston Town Hall Auditorium on Election Day, June 10, 2014 until the closing of the polls to register voters and to correct names and addresses.

**Article 1:** To choose a Moderator to preside at said meeting.

**Article 2:** To choose, by ballot, the following Town Officials, namely, One Town Clerk for three years, Two Selectmen, for three years; Two RSU # 21 Board of Directors for three years; One Trustee for the Kennebunk Light & Power District, for five years; and One Trustee for the Kennebunk Sewer District, for three years; One Kennebunk Kennebunkport and Wells Water District Trustee for three years.

**Article 3: Referendum Question 1:** To see if the Town will vote to appropriate \$11,329,674 for General Government Services (Selectmen, Town Clerk's Office, Assessor's Office, Town Manager's Office, Office/Administration, Community Development Division, Town Hall Maintenance, Computer Department, Social Services, Employee Benefits, Operational Contingency, Kennebunk Free Library, Boards and Commissions, and Agencies), Public Safety (Police/Communications, Harbormaster, Fire, Ambulance, and Civil Emergency Preparedness), Public Services (Highway, Recycling, Solid Waste, Hydrants and Street Lights, Parks, Recreation, and Lifeguards), and Debt Service (principal and interest of bond & lease/purchase payments) with \$3,915,316 to be funded from estimated revenues, \$100,000 from unassigned general fund balance ("surplus"), and \$7,314,358 to be raised by assessment.

Selectmen recommend acceptance of this article by a majority vote. (Selectmen did not vote for their own budget.)

Budget Board recommends acceptance of this article by a majority vote.

(Information about the proposed operational budget as listed above is on file and may be reviewed in the Town Clerk's office, and on the Town's website at [www.kennebunkmaine.us](http://www.kennebunkmaine.us).)

**YES  
NO**

**Article 4: Referendum Question 2:** To see if the Town will vote to transfer from the unassigned general fund balance ("surplus") the sum of \$850,000 and to appropriate the same for the purchase of capital equipment and vehicles, Town projects, capital improvement and equipment reserves, reserves to

be used to reduce future debt service, and to reduce the Pay-As-You-Throw solid waste enterprise fund deficit balance.

Selectmen recommend acceptance of this article by a vote of 4 in favor, 0 opposed, 3 absent.

Budget Board recommends acceptance of this article by a vote of 5 in favor, 0 opposed, 1 absent.

(A copy of the proposed capital projects, equipment and vehicles, transfers to capital and reserve accounts, transfer to capital assets and projects, and transfer to the Pay-As-You-Throw solid waste enterprise fund is on file and may be reviewed in the Town Clerk's office and on the Town's website at [www.kennebunkmaine.us](http://www.kennebunkmaine.us).

YES  
NO

**Financial Statement for Article 5 Referendum Question 3:** The issuance of bonds by the Town of Kennebunk is one of the ways in which the Town borrows money for certain purposes. The following is a summary of the bonded indebtedness of the Town of Kennebunk as of April 2, 2014.

Bonds Now Outstanding and Unpaid	\$ 10,764,000
Interest to be Repaid on Outstanding Bonds	<u>\$ 2,107,778</u>
Total to be Repaid on Bonds Outstanding	<u>\$ 12,871,778</u>

Additional Bonds to be Issued if Approved by Voters:

**Article 5** For (1) road paving and sidewalk repair and improvement projects, (2) a Beach Avenue drainage project, (3) Lower Village park improvements, (4) Town parking lots repaving, (5) a seasonal train-stop platform and parking, (6) an ambulance, (7) Public Works vehicles and equipment, and (8) a Recreation bus.

\$ 2,221,000

Estimate of Potential New Interest on Such Additional Bonds:

**Article 5**, For (1) road paving and sidewalk repair and improvement projects, (2) a Beach Avenue drainage project, (3) Lower Village park improvements, (4) Town parking lots repaving, (5) a seasonal train-stop platform and parking, (6) an ambulance, (7) Public Works vehicles and equipment, and (8) a Recreation bus.

\$ 443,658

Total Additional Bonds to be Issued and Estimated Interest if Approved by Voters:	<u>\$ 2,664,658</u>
---	---------------------

When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued and the total cost of principal and interest to be paid at maturity.

/s/ \_\_\_\_\_  
Joel E. Downs,  
Treasurer, Town of Kennebunk

**Article 5: Referendum Question 3:** To see if the Town will vote to approve a general obligation bond borrowing, short-term note borrowings or lease/purchase agreements, of up to \$2,221,000, or combination thereof as determined by the Board of Selectmen, for the purpose of financing expenditures for (1) road paving and sidewalk repair and improvement projects, (2) a Beach Avenue drainage project, (3) Lower Village park improvements, (4) Town parking lots repaving, (5) a seasonal train-stop platform and parking, (6) an ambulance, (7) Public Works vehicles and equipment, and (8) a Recreation bus, hereby authorized, with the bonds and notes to be issued with or without call provisions and with such dates, maturities, denominations, interests rate(s), redemption provisions and other details as the Municipal Officers shall determine (total estimated debt service of \$2,664,658 of which principal is \$2,221,000 and estimated interest at 3.25% over 15 years is \$443,658) and to accept any monetary or in-kind donations and grants for this project.

*Note: The bonds to be issued, if approved by the voters, may have a first-year bond payment (interest only) estimated to be 36,091, starting in fiscal year 2014-15, with the second-year bond payment (principal and interest) estimated to be \$289,591, depending when the bonds are issued. The average annual bond payment (principal and interest) over the 15-year term is estimated to be \$177,644 per year.*

*Revenue from the Route One Tax Increment Financing (TIF) District shall be used to pay debt service on the borrowing authorized for the seasonal train-stop platform and parking; therefore, a portion of this article should not cause an increase to the property tax mil rate.*

Selectmen recommend acceptance of this article by a vote of 4 in favor, 0 opposed, 3 absent.

Budget Board recommends acceptance of this article by a vote of 5 in favor, 0 opposed, 1 absent.

(Information about the proposed road paving and sidewalk repair and improvement projects, a Beach Avenue drainage project, Lower Village park improvements, Town parking lots repaving, seasonal train-stop platform and parking, and vehicles and equipment is on file and may be reviewed in the Town Clerk's office and on the Town's website at [www.kennebunkmaine.us](http://www.kennebunkmaine.us).)

YES  
NO

**Article 6: Referendum Question 4:** To see if the Town will vote to transfer from the unassigned general fund equity balance ("surplus") the sum of up to \$81,000 for overages of Public Services - Highway incurred during the fiscal year ending June 30, 2014.

*Note: The overspending of the Public Services—Highway Budget for the fiscal year ending June 30, 2014 is due to the expenditures incurred to maintain the roads during the recent harsher than normal winter months.*

Selectmen recommend acceptance of this article by a vote of 6 in favor, 0 opposed, 1 absent.

Budget Board recommends acceptance of this article by a vote of 3 in favor, 0 opposed, 1 absent.

YES  
NO

**Article 7: Referendum Question 5:** Shall an ordinance entitled "2014 Amendments to the Harbor Ordinance" be enacted?

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk's Office; it will also be available at Town meeting.)

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

**YES**  
**NO**

**Article 8 Referendum Question 6:** To see if the Town will vote to authorize the Board of Selectmen to accept enforcement rights created by a document entitled “Declaration of Protective Covenants and Restrictions-Property of Kennebunk Land Trust-“Alewife Annex Preserve” (Map 003 Lot 010),” which Declaration grants the Town the right but not the obligation to enforce certain restrictive covenants concerning the use and maintenance of the Land Trust’s Alewife Annex Preserve property, as further set forth in the attached Declaration of Protective Covenants and Restrictions, and to execute said Declaration on behalf of the Town.

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

**YES**  
**NO**

**Article 9 Referendum Question 7:** Shall an ordinance entitled “2014 Amendments to the Town’s Zoning Ordinance to Adopt Changes to Article 10, Section 9 ‘Off-Street Parking’” be enacted?

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk’s Office.)

Selectmen recommend acceptance of this article by a vote of 5 in favor, 2 opposed.

**YES**  
**NO**

**Article 10 Referendum Question 8:** To see if the Town will vote to authorize the Board of Selectmen to sell that certain lot or parcel of land, commonly known as the Route One South Rest Area, located on the generally easterly side of Route One in South Kennebunk (approximately 14 acres in size; currently Assessor’s map 059, Lot 34), and in connection therewith to see re-development proposals for that land, subject to such conditions as the Board of Selectmen deems in the Town’s best interests.

[Explanatory Note: Roughly half the site is wetlands, and the balance is currently used as a roadside rest area and winter-time snow dump. Conditions to be imposed by the Board will likely require a formal appraisal to determine the land’s fair market value; a requirement to design and show a re-development plan to be built out within two years, such that price will not necessarily be the sole determining factor in the subsequent RFP award.]

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

**YES**  
**NO**

**Article 11 Referendum Question 9:** Shall the Town vote to amend the Kennebunk Zoning Ordinance (both map and text) by enacting the so-called Western Avenue Contract Zone, all as more particularly shown on the fragmentary map and the Contract Zoning Agreement Between Seagrass Lane, LLC and the Town of Kennebunk on file in the Town Clerk’s Office?

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

**YES**  
**NO**

**Article 12 Referendum Question 10:** To see if the Town will vote to authorize the Board of Selectmen to sell a certain lot or parcel of land for the nominal amount of \$1.00 to Kennebunk Light & Power District, which abuts the lot. The lot is commonly known as the “view area” next to the Kessler Dam opposite Duffy’s Tavern, located on the generally westerly side of Route One in downtown Kennebunk (approximately .02 acres or 871 sq. ft. in size; as shown on the current Assessor’s Map 051, as Lot 121), subject to such conditions as the Board of Selectmen deems in the Town’s best interests.

[Explanatory Note: This parcel abuts the Kessler Dam. Kennebunk Light & Power District has maintained the dam for many, many years and has requested this transfer of the real estate title for this very small lot to make dam maintenance easier. Public access to the lot shall remain unchanged.]

Selectmen recommend acceptance of this article by a vote of 7 in favor, 0 opposed.

**YES**  
**NO**

## REGULAR MEETING SCHEDULES

**Affordable Housing Committee:** Meets as needed.

**Board of Assessment Review:** Meets as needed.

**Board of Selectmen:** Meets 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 6:30 p.m. \*

**Budget Board:** Meets as needed.

**Cable TV & Video Committee:** Meets as needed

**Community Garden Committee:** Meets 4<sup>th</sup> Wednesday at 5:30 p.m.

**Conservation Commission:** Meets 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. as needed.

**Dog Advisory Committee:** Meets 2<sup>nd</sup> Wednesday at 6:30 p.m. at the Washington Hose Fire Station in Lower Village.

**Downtown Committee:** Meets 1<sup>st</sup> Thursday at 8:00 a.m.

**Economic Development Committee:** Meets 1<sup>st</sup> Thursday at 5:00 p.m.

**Energy Efficiency Committee:** Meets 2<sup>nd</sup> Wednesday at 5:30 p.m.

**Festival Committee:** Meets 2<sup>nd</sup> Monday at 4:30 p.m.

**Historic Preservation Commission:** Meets 2<sup>nd</sup> and 4<sup>th</sup> Monday at 6:30 p.m.

**Kennebunk River Committee:** Meets 3<sup>rd</sup> Tuesday at 7:00 p.m.

**Lower Village Committee:** Meets 1<sup>st</sup> Monday at 8:00 a.m. at the Washington Hose Fire Station in Lower Village.

**Recreation Committee:** Meets 1<sup>st</sup> Wednesday at 4:30 p.m.

**Planning Board:** Meets 2<sup>nd</sup> and 4<sup>th</sup> Monday at 7:00 p.m. \*

**Shellfish Committee:** Meets as needed.

**Site Plan Review Board:** Meets 3<sup>rd</sup> Thursday at 7:00 p.m. as needed \*

**Street Light Committee:** Meets as needed.

**Treasure Chest Monitoring Committee:** Meets as needed.

**Tree Committee:** Meets 1<sup>st</sup> Thursday at 5:00 p.m. as needed.

**West Kennebunk Village Committee:** Meets 1<sup>st</sup> Thursday at 5:00 p.m. at the Stevens Community Center in W.K.

**Zoning Board of Appeals:** Meets 3<sup>rd</sup> Monday at 6:30 p.m. as needed.

**\*Meetings are broadcast live on Cable TV, Channel 5  
and streamed live over the internet at [www.townhallstreams.com](http://www.townhallstreams.com)**

The above meetings are held on the third floor of the Town Hall unless otherwise noted.

All meetings are open to the public. Your attendance is welcomed. Volunteers are often needed for Committees. Please contact the Town Manager's Office at 985-2102 x 1308 for information on how to join or view our website at [www.kennebunkmaine.us](http://www.kennebunkmaine.us) (government, committees).

**Kennebunk Free Library:** Typically meets last Tuesday of each month, except for July and December, at 7:00 p.m. in Hanks Room at the Library at 112 Main Street.

**Kennebunk, Kennebunkport and Wells Water District:** Typically meets last Wednesday at 3:00 p.m. at the District Office at 92 Main Street, except for November and December when they meet on the 3<sup>rd</sup> Wednesday.

**Kennebunk Light & Power District:** Meets last Tuesday at 6:30 p.m. at the District Office at 4 Factory Pasture Lane.

**Kennebunk Sewer District:** Meets 1<sup>st</sup> Tuesday at 7:00 p.m. at the District Office at 71 Water Street.

**RSU 21 Board of Directors:** Meets 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. at Kennebunk Elementary School, Room A102, at 177 Alewife Road - Live stream of the meetings on [www.RSU21.net](http://www.RSU21.net)



## TELEPHONE NUMBERS

### **EMERGENCY**

Ambulance .....	9-1-1 Emergency TTY/Voice
Fire .....	9-1-1 Emergency TTY/Voice
Police .....	9-1-1 Emergency TTY/Voice
Non-Emergency Police Calls .....	Voice: 985-6121 TTY: 985-3034
Non-Emergency Fire Calls (Fire Chief) .....	985-2102, ext. 1340
Non-Emergency Rescue Calls (EMS Director) .....	985-2102, ext. 1315

### **INFORMATION**

Administration .....	985-2102, ext.1606
Assessor's Office (Tax Assessment) .....	985-2102, ext.1605
Automobile Registrations (Excise Taxes) .....	985-2102, ext.1606
Registry of Motor Vehicles .....	985-4890
Chamber of Commerce .....	967-0857
Code Enforcement Officer (Bldg. & Plumbing Permits) .....	985-2102, ext.1303
Community Development Director .....	985-2102, ext.1303
Dogs (Animal Control) .....	985-6121
Licenses - Town Clerk .....	985-2102, ext.1326
Animal Shelter .....	985-3244
Economic Development Director .....	985-2102, ext.1366
Finance Director .....	985-2102, ext.1327
General Assistance .....	985-2102, ext.1342
HomeHealth Visiting Nurses .....	284-4566
Library (Kennebunk Free Library) .....	985-2173
Public Works & Parks Department (Sea Road) .....	985-4811
Recreation Department .....	985-2102, ext.1335
School (Superintendent) .....	985-1100
Solid Waste Disposal (Sea Road - Recycling, Transfer Station) .....	985-6778
Tax Collector .....	985-2102, ext.1606
Town Clerk .....	985-2102, ext.1326
Town Engineer .....	985-2102, ext.1337
Town Manager .....	985-2102, ext.1308
Town Planner .....	985-2102, ext.1303
Trash & Recycling .....	985-4811
Vital Statistics (Birth, Death & Marriage) .....	985-2102, ext.1326
Voter Registration .....	985-2102, ext.1326

### **PUBLIC UTILITIES**

Time Warner Cable TV .....	1-800-509-2421
Central Maine Power Company - Customer Service .....	1-800-750-4000
Outage/Emergency .....	1-800-696-1000
Kennebunk, K'port, Wells Water District (Main Street) .....	985-3385
Emergency .....	985-2362
Kennebunk Light & Power District (Factory Pasture Lane) .....	985-3311
Outage/Emergency .....	985-1142
Kennebunk Sewer District (Water Street) .....	985-4741
Emergency .....	590-0246

### **BUSINESS HOURS**

Municipal Building	Monday-Friday	8:00 a.m. – 4:30 p.m.
Transfer Station/Recycling Facility	Tuesday-Saturday	8:00 a.m. – 3:00 p.m.